



PRIVACY POLICY STATEMENT - WEBSITE

1. Who Is JDCSA?

- a. The Jaguar Drivers Club of South Australia (JDCSA) is a non-profit sporting association appointed as the governing body and promoter of the Jaguar Marque in South Australia.
- b. JDCSA is a democratically formed body made up of a constitutionally voted Committee

2. What Business Are We In?

The objects of the JDCSA are to:

- i) Perpetuate the Jaguar Marque and to promote enthusiasm amongst owners,
- ii) Hold regular meetings of Club members to cater for their various needs and interests,
- iii) Encourage regular Club activities which may include concours, sporting, touring and social events, register meetings, advice on the procurement of spare parts and providing technical information and assistance,
- iv) Promote road safety and courtesy,
- v) Promote the Jaguar Marque and motoring by displays, public exhibitions and other Club activities,
- vi) Regularly produce a magazine or newsletter, and
- vii) The club shall be a not for profit organisation

3. Collecting Your Personal Information

JDCSA understands that members may have concerns about their privacy and the confidentiality and security of information that JDCSA may obtain about them.

JDCSA policy is to protect members' privacy and personal information that it may collect from time to time.

JDCSA has undertaken to comply with the requirements of the Privacy Act, 1988 and the National Privacy Principles included in the Privacy Act (Private Sector) Amendment Act 2000.

Personal information is collected by JDCSA for the primary purpose of membership requirements and/or competition purposes. JDCSA collects details such as your name, address, telephone and facsimile numbers, email addresses, gender, age, details of your Jaguar motor vehicles and other vehicles pertaining to Historic Registration and Log Books, etc

A hard copy file containing the member's application and entry details is retained in a secure location in accordance with the act and for a further seven years in accordance with current Federal and State legislation governing document retention, before being destroyed.



4. What If You Do Not Provide The Personal Information We Require?

Failure to provide the information sought by JDCSA for the purposes detailed may not enable the organisation to complete the membership process or any specific service requested. I.e. JDCSA may not be able to include you in an event you may have entered or assign benefits to you as a member.

5. How Does JDCSA Secure Your Personal Information?

To prevent any unauthorised access to your information, JDCSA has installed computer and network security, including encryption and password protection processes.

Only committee members authorised by a sanctioned proposal by the committee have access to the data file information.

Hard copies of any information are stored in locked offices and equivalent off site secured storage areas.

6. To Whom Do We Disclose Your Personal Information?

A member's personal information will only be used or disclosed by JDCSA as allowed by the Privacy Act 1988 and the National Privacy Principles included in the Privacy Amendment (Private Sector) Act, 2000.

To facilitate JDCSA delivering better services and benefits to its members, personal information collected may be shared with the Australian Council of Jaguar Clubs and other members within the JDCSA

Further, to conduct JDCSA operations, JDCSA occasionally engages independent operators and parties. Accordingly, some this information may be used or disclosed in part by JDCSA to:

- enable mail contractors to deliver documents and communications to members;
- officers of a government law enforcement agency in connection with the lawful performance of their duty;
- a debt collection agency for financial default purposes;
- send direct mail to members with news of special offers or the availability of new products, services; Club events, and runs or other motoring activities,
- external advisors, including the associations representative body for the purposes of outsourcing the processing and servicing of member cheques and the processing of member credit card payments; and
- other professionals such as Legal, Accounting or Auditors for the purpose of obtaining specific advice to assist in the management of the Club



7. Withdrawing Your Consent

If you do not consent to any of the disclosures above then you can write and advise JDCSA at its office address or contact JDCSA by telephoning the Membership Secretary as detailed in the Classic Marque.

JDCSA will then ensure that your personal information is not used for this purpose. This exemption cannot apply where JDCSA is required by law to provide such disclosure.

If you do not object to the uses or disclosures as stated above, JDCSA will accept this as having received your express consent.

8. What If You Wish To Access Your Personal Information

Members may, upon written request, access the personal information JDCSA has obtained from membership application forms and the related product or service forms that it currently holds. To the extent possible, JDCSA will let you access your personal information. However, there are times where the organisation is not in position to do so (e.g. where it would be unlawful to do so). If JDCSA denies you access to this information, JDCSA will notify you of this refusal and the basis for it.

To cover administration costs of providing access to your personal information a charge may be applied. At the time of compiling this version of the Policy no charge applies.

To arrange access, please make your request to the Membership Secretary via the address detailed above.

9. What if you wish to change some of the personal information held?

JDCSA endeavours to ensure that personal information held is accurate, complete and up-to-date.

Where you believe that personal information held by JDCSA is not accurate, complete or up-to-date, then advise JDCSA through the Membership Secretary and every effort will be made to correct the information.

10. Web site security and privacy

The use of the Internet allows JDCSA to provide services that members can access when it is convenient for them from wherever they have Internet access.

We appreciate that members may have concerns about the confidentiality and security of the personal information that we may collect about them online. In recognition of members' possible concerns, we have implemented systems to ensure that our online dealings with members are as secure and confidential as members' dealings with us in person, or on the telephone.



The JDCSA website uses cookies to identify visitors to the site. If a person becomes a member of the JDCSA website by joining we may use cookies to recognise and greet them when they return to the site.

We also use cookies to analyse the way they use the site. By researching how our website members use the site, we are able to make continual improvements to **the** website's features.

What if you wish to lodge a complaint

For any purpose associated with privacy matters including the lodgement of a complaint, JDCSA can be contacted through the Membership Secretary. Your call or correspondence will be directed to the officer appointed by us to deal with your enquiry or complaint.

Copies of this privacy policy are available from JDCSA or can be mailed by phoning the Membership Secretary on the telephone number recorded in the Classic Marque. This policy is also available on our website www.jdcsa.org.au

This Privacy Statement was last amended on 1st June 2008

